

Health

&

**Safety
Policy**

Crusader Traffic Ltd
Crusader TM

Reviewed December 2024

Health and Safety at Work Act 1974

This is the Health and Safety Policy Statement of

Crusader Traffic Ltd

Our Statement of General Policy Is:

- △ to provide adequate control of the health and safety risks arising from our work activities
- △ to consult with our employees on matters affecting their health and safety
- △ to provide and maintain safe plant and equipment
- △ to ensure safe handling and use of substances
- △ to provide information, instruction and supervision for employees
- △ to ensure all employees are competent to do their tasks, and to give them adequate training
- △ to prevent accidents and cases of work-related ill health
- △ to maintain safe and healthy working conditions
- △ to review and revise this policy as necessary at regular intervals



Signed:

Director: Andrew Oldfield

Date: December 2nd 2024

Review Date: December 2025

Health & Safety Policy Responsibilities

Overall and final responsibility for health and safety is that of:

Andrew Oldfield

In the absence of Andrew Oldfield, day to day responsibility for ensuring this policy is put into practice is delegated to:

Jo Wright

All employees have to:

- △ co-operate with supervisors and managers on health and safety matters
- △ not interfere with anything provided to safeguard their health and safety
- △ take reasonable care of their own health and safety
- △ report all health and safety concerns to an appropriate person (as detailed in this policy statement)

Employees have legal responsibilities to take care of the health and safety of themselves and others, and to co-operate with you to help you comply with the law. Equally, if employees have any concerns over health and safety issues, they should be clear about whom they should tell, so that their concerns can be addressed.

Health & Safety risks arising from our work activities

Risk assessments will be undertaken by:

Jo Wright and/or Andrew Oldfield

The findings of the risk assessments will be reported to: Jo Wright/Chris Parsons

Action required to remove/control risks will be approved by:

Jo Wright and/or Andrew Oldfield/Chris Parsons

Jo Wright/Chris Parsons will be responsible for ensuring the action required is implemented

Andrew Oldfield/Chris Parsons will check that the implemented actions have removed/reduced the risks

Assessments will be reviewed every 12 months, or when the work activities change, whichever is soonest.

Consultation with employees

Employee representatives are: Brad Wright

Consultation with employees is provided by: Jo Wright/Chris Parsons

Safe plant and equipment

Andrew Oldfield / Josh Nicholls will be responsible for identifying all equipment/plant needing maintenance

Andrew Oldfield / Josh Nicholls will be responsible for ensuring that all identified maintenance is implemented

**Any problems found with plant/equipment should be reported to:
Andrew Oldfield**

Andrew Oldfield / Josh Nicholls will check that new plant/equipment meets health and safety standards before it is purchased or hired

Safe handling and use of substances

Jo Wright/ Josh Nicholls/Chris Parsons will be responsible for identifying all substances which need a Control of Substances Hazardous to Health (COSHH) assessment

Jo Wright will be responsible for undertaking COSHH assessments

Jo Wright/Chris Parsons will be responsible for ensuring that all actions identified in the assessments are implemented

Jo Wright/Josh Nicholls /Chris Parsons will be responsible for ensuring that all relevant employees are informed about the COSHH assessments

Jo Wright/Josh Nicholls will check that new substances can be used safely before they are purchased

Assessments will be reviewed every 12 months, or when the work activity changes whichever is soonest

Information, instruction and supervision

The Health and Safety law poster is displayed at the companies headquarters and workshop: Unit 1 Fleet Road Industrial Estate, Holbeach, Spalding PE12 8LY

Health and safety advice is available from: Jo Wright and/or Andrew Oldfield

Andrew Oldfield is responsible for ensuring that our employees working at locations under the control of other employers are given relevant health and safety information.

Competency for tasks and training

Induction training will be provided by Jo Wright

Job specific training will be provided by Qualified NWSRA/Lantra training centres

Training records are kept by Kirsty Oldfield

Training will be identified, arranged, and monitored by Andrew Oldfield and Jo Wright

Accidents, first aid and work-related ill health

The first aid box(es) is kept: At Unit 1 they are located in the canteen and in the reception office. They are also kept in all vehicles

The appointed person(s) / first aider(s) is: Jo Wright
Brad Wright
Alex Watson

All accidents and cases of work-related ill health are to be recorded in the accident book.

The book is kept at Unit 1 Fleet Road Industrial Estate, Holbeach.

Jo Wright is responsible for reporting accidents, diseases and dangerous occurrences to the enforcing authority

Jo Wright is responsible to investigating accidents

Jo Wright is responsible to investigating work related causes of sickness absences

Jo Wright is responsible for acting on investigation findings to prevent recurrence

Monitoring

To check our working conditions, and ensure our safety working practises are being followed, we will

Conduct regular safety/equipment audits

Conduct site surveys for conformity to training and legislation

Use toolbox talks as a training 'refreshers' for safety policies.